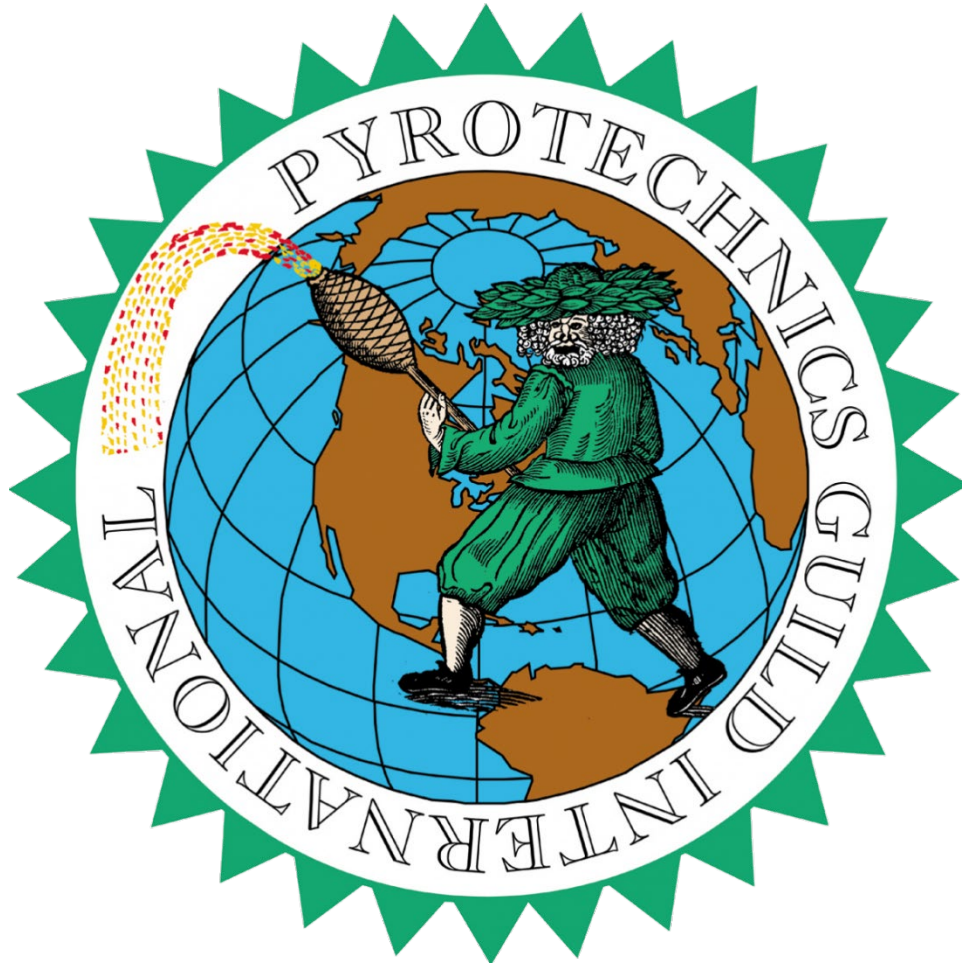


# PGI

# Vendor Guidelines



## Introduction to Vending

Vending is one of the many facets that make the PGI Convention such an outstanding event and is a fantastic opportunity for members to promote their hobby-craft, products, and services to the largest pyro club anywhere in the world. We have over 1,500 members. And although all members do not attend, 40% to 50% typically attend, and they bring their families. This results in 1,500 to 2,000 attending each Convention. There are even a few opportunities for vendors of products of general interest (t-shirts, souvenirs, etc.) to be able to vend to the public, which opens vending up to potentially tens of thousands of people.

To promote vending, and also to make sure that everyone fully understands their responsibilities as a vendor, the PGI Board of Directors have worked hard to consolidate and update all of the rules and forms regarding vending into this single vending document. This is to make it easier for both the PGI and Vendors to understand the processes of registering, deadlines, contact information, what is allowed and not allowed in vending areas, obligations of vendors, and penalties for failing to follow the vending policies of the PGI.

The PGI is expecting that all vendors read the rules pertaining to the type of vending that they are doing and follow these rules. On the vending forms, as a vendor, you are certifying that you have read, understand, and will follow the PGI vending rules. This includes training anyone that works or helps you so that they also understand the rules. Not knowing the rules is not acceptable and may lead to loss of vending privileges and/or other consequences.

We look forward to providing a very positive and vibrant experience for PGI members to be able to sell and buy pyro related products and services. Please help us to make sure that vending continues to be favorable and enjoyable to all parties, and that it is better and better each year. If you have suggestions as to rules changes or other ways to make vending better, please contact your vending chair. If for whatever reason the vending chair is not able to accommodate your suggestion or request, please contact a member of the Board of Directors. The Board is there for you, and we want to make sure the PGI is the best that it can be.

***These policies are subject to change at any time by the Board of Directors. They will be reviewed at least annually and updated as necessary. Suggestions and recommendations for policy updates/changes for consideration during the annual review cycle may be submitted by emailing them to [board@pgi.org](mailto:board@pgi.org).***

## Policies Pertaining to All Vendors

All vendors and their employees must be a member of PGI as defined in the PGI bylaws and must be registered for Convention.

It is the policy of the PGI that all members comply with all Local, State, and Federal Laws regarding the handling, storage, transfer, or use of any products. All vendors need to comply with applicable DOT rules in transporting materials in commerce to Convention. All vendors are responsible for knowing the Local and State tax laws as it applies to their individual situation in that state. The PGI, Its Officers, and the Chair's do not give out information or advice on applicable taxing laws as it pertains to vendors.

All persons, companies, groups, organizations, or entities ("Vendor") that desire to sell, transfer, or otherwise exchange ownership or control of products must sign any applicable Vendor Agreement.

Vendors, individually and if applicable, on behalf of the Corporation as an officer thereof, does hereby agree to hold harmless and indemnify the PGI, its officers, directors, and agents, from and against any and all claims resulting from actions or lack of action by the Vendor, his agents, employees, associates, assigns, or by any other person or individual acting under the direction of or on behalf of or for the benefit of the Vendor including but not limited to claims brought against the PGI by any personnel, assistants, public attendees, PGI members and any other parties involved in or attending the Convention, or those who may have claims resulting from said sales. Further, the Vendor shall hold harmless and indemnify the PGI, etc. from any and all claims which might arise from vending at said Convention and use of the Vendor's product, including, but not limited to any claims or actions which may be advanced by any regulatory or law enforcement agency that claim such activity is not in compliance with local, state or federal law, statute or regulations. The undersigned further agrees to indemnify the PGI, its officers, directors, and agents from any loss, cost or expense which the PGI, its officers, directors, or agents, may sustain by any such claims, including, but not limited to court costs and attorneys' fees.

Any vendor who does not comply with the policies, rules, and regulations of the PGI may be suspended from vending by the PGI Board of Directors.

Any deviations from the policies, rules, and regulations of the PGI must be approved by the PGI Board of Directors.